Internship Data Sheet

Organization: ________________________________________________________________

Address: _________________________________________________________________

Contact Person: _____________________________________________________________

Phone: _______________________________

Email: _______________________________

Brief Description of Unit/Operation (set-up, size, staff hours, etc.):

_________________________________________________________________________

_________________________________________________________________________

Will the intern receive a stipend or salary (please check one)?   ___ yes   ___ no

Description of proposed internship activities (projects, duties, responsibilities, etc.):

_________________________________________________________________________

_________________________________________________________________________
What kind of learning experience do you think this will provide for the intern?

________________________________________________________________________

________________________________________________________________________

What skills or prior academic courses would be helpful?

________________________________________________________________________

________________________________________________________________________

Please elaborate on type and degree of mentoring intern should expect to receive:

________________________________________________________________________

________________________________________________________________________

Submitted by (name and title):

________________________________________________________________________

Date:_____________________________________________________________________

Please return to Vivette.ancona@hunter.cuny.edu, Internship Advisor, Department of Economics.